

RFP Instructions and Schedule

Pratheep Eamranond

Architectural Concept Studies for
TMT Headquarters and Other Buildings

Hilo, Hawaii

September 28, 2009

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Introduction

- ◆ This is TMT’s first procurement in Hawaii and we want to introduce you to our procurement processes
- ◆ We are holding this conference to facilitate communication and potential partnerships.
- ◆ Pratheep “Teep” Eamranond, TMT Senior Contracts Specialist
 - Member of the TMT Business Group
 - Business contact for all TMT procurements and contracts
- ◆ Paul Gillett, TMT Facilities Group Lead
 - Technical contact for the architectural concept studies
- ◆ Draft RFP will be posted on the TMT website.
- ◆ The target date for release of the Final RFP is Friday, October 2, 2009
- ◆ The Final RFP will be located at http://www.tmt.org/business/Architect_Concept_Studies.html

TMT Objectives for Conference

- ◆ Engage and meet qualified Architectural-Engineering firms
 - Thorough familiarity and experience in delivering locally appropriate design and architectural solutions for Hilo settings and in working with local subcontractors
 - Provides best value for the TMT Project
- ◆ TMT encourages questions and comments during the presentation as well as the Q&A session to follow
- ◆ TMT requests that all post-conference questions be submitted via email by 5:00pm (Pacific), October 7, 2009.
 - Questions and responses may be posted on the TMT website at TMT's sole discretion.
 - While TMT does not discourage questions, TMT must establish a final submission date for questions to maintain competition and a level playing field. **Please review the TMT RFP and submit your questions early.**

Procurement Assumptions

- ◆ Time and Material contract model
 - TMT requirements are fluid and will be determined during the performance of the Contract. Time and Material contract format enables the appropriate adaptability.
 - Model Contract available at www.TMT.org for a review of our standard terms, conditions and flow-downs.
- ◆ Multiple studies may be funded
 - A portion of the SOW or the entire SOW may be awarded.
 - Open, competitive source selection process
- ◆ All proposers, including awardees, of this Procurement are allowed to bid in future procurements.

Source Selection Criteria

Criteria are weighed differently with the most important factor listed first:

- ◆ Demonstrated architectural and engineering experience with designing and planning projects similar to the work as described in the SOW described in Section 1 of the RFP
- ◆ Thorough familiarity and experience in delivering locally appropriate design and architectural solutions for Hilo settings and in working with local subcontractors.
- ◆ Qualifications of key personnel
- ◆ Best Value to TMT



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Procurement Schedule Summary

- ◆ RFP release expected on October 2, 2009
- ◆ Proposal Submission on October 16, 2009 by 5pm Pacific Time.
- ◆ Letter Contract Awards expected on October 23, 2009
- ◆ Kick-Off Meeting in late October 2009
- ◆ Definitized Contract by November 20, 2009
- ◆ Deliverables for the Stone Cabins and Visitors Center in December 2009
- ◆ Final deliverables submitted by January 15, 2010

Next Actions

- ◆ Questions
- ◆ Lunch
- ◆ Breakout Sessions
 - Breakout Sessions will conclude by 5:00pm
- ◆ Post-Conference questions should be submitted by 5:00pm (Pacific), Friday – October 7, 2009
 - TMT welcomes questions and comments regarding the acquisition plan, requirements and schedule.
 - Questions and comments may be submitted to Pratheep Eamranond at pratheep@tmt.org.
 - Please note that TMT reserves the right to post all questions, comments and responses on its Internet website: www.TMT.org.
- ◆ Additional Information and updates will be posted at <http://www.tmt.org/business/index.html>

Acknowledgments

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